# The Alberta Libraries Act

## CHAPTER L-12.1 1983

## THE LIBRARIES REGULATION, 1984

With amendments up to
and including July, 1986

Alberta
CULTURE
1986

Prepared by

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The philosophy for library legislation in Alberta is that the provincial government has a responsibility to provide guidance to library boards in the planning of service to their communities. Library boards, themselves, have control over the content of these plans and the level of service which, in their opinion, constitutes the "comprehensive and efficient service" which they are charged with providing under the Libraries Act.

Authority for the Libraries Regulation is provided by section 44 of the Libraries Act, chapter L12.1, Statutes of Alberta, 1983. Eleven areas for regulation are specified, replacing many of the general powers given in previous legislation and transferring to the Minister some regulatory powers previously exercised by the Lieutenant Governor in Council.

The Libraries Regulation is in five parts:

1. Community Library Boards.
2. Municipal Library Boards.
3. Library System Boards.
4. Library System Establishment, with a schedule showing proposed boundaries for systems.
5. Inspection of Libraries.

The first three parts provide guidance to library boards in terms of the policies and planning required to ensure comprehensive and efficient service; detail reports to be filed with the Minister, and clarify the powers of the Minister in terms of surveys which may be required. [Libraries Act, s.44, (a), (b), (c), (d), (g)] This type of regulation was chosen in preference to a general, open-ended statement which could leave boards unsure of where they stood, or specific quantitative and qualitative standards which could unnecessarily restrict services. It recognises that communities differ from one another as much as, or more than, they are similar in composition and need. It provides boards with the freedom to have community-based policies and procedures which they can measure themselves.

Part four provides guidance to municipalities, school authorities and library boards to assist them in forming a library system, and stipulates the steps to be taken by existing systems to bring them into line with new systems. [Libraries Act, s.44, (h), (i), (j), (k)]. All of the matters set out here were previously subject to regulation by the Lieutenant Governor in Council, but no regulations had ever been promulgated. This part codifies the contents of the booklet GUIDELINES FOR SYSTEMS DEVELOPMENT and, additionally, provides guidance for the three existing library systems with regard to their agreements and board appointments.

Part five sets out the specific circumstances under which an inspection of the books, records and accounts of a board might take place. [Libraries Act, s.43 and s.44 (e)] There are three reasons why this might happen - to determine that a library board is operating legally; to determine accountability for provincial funding; to assist boards in any review of library policies and procedures.

This regulation came into force on November 1 1984. Any legal interpretation should be done by reference to the official version, Alberta Regulation 342/84 as published in the Alberta Gazette. Assistance on any aspect of the Libraries Act or Regulation may be obtained from any member of the staff of Alberta Culture, Library Services Branch, or by writing to:

The Director,
Alberta Culture, Library Services Branch,
16214 - 114 Avenue,
Edmonton, Alberta,
T5M 2Z5

# LIBRARIES REGULATION

1 In this regulation,

(a) "Act" means the Libraries Act;

(b) "Deputy Minister" means the Deputy Minister of Culture;

(c) "lent" with respect to library materials, means that the material may be used in a location other than the library;

(d) "library materials" includes books, (whether hard cover, paper cover or soft cover), periodicals, newspapers, sound recordings, audio and video cassettes, tape recordings, video discs, video tapes, motion pictures, filmstrips, filmloops, slides, paintings, drawings, prints or photographs, (whether or not they are mounted or framed), micromaterials in all formats, toys and games, computer software and multi-media kits;

(e) "resource sharing" means making available to other libraries the library materials owned by a board, the information contained in those materials and the staff expertise required to locate and make available the information or the library materials.

## PART 1

## COMMUNITY LIBRARY BOARDS

2(1) A community board shall file before December 31, 1985 with the Minister a report that contains by-laws passed by it under section 40 of the Act and file further reports on any additional by-laws immediately after their passage.

(2) Reports containing the policies referred to in section 5(2) shall be filed with the Minister by December 31, 1989 and revisions of the policies shall be filed with the Minister immediately after their formulation.

3 Meetings of a community board shall be open to the public and individuals or groups may make representations to the community board at a meeting if the representation relates to the community board and its programs.

4 The by-laws passed by the community board shall be made available for inspection by the public during the hours that the library is open to the public and copies may be obtained on terms and conditions prescribed by the community board.

5(1) In managing and controlling a community library a community board may

(a) assemble, make available, promote, preserve and dispose of organized collections of library materials that in the opinion of the community board are needed to meet the needs and interests of the community;

(b) provide staff with the knowledge and ability to help library users find the ideas, information and materials to meet their interests;

(c) initiate and promote information services, program events, exhibits and other informational activities related to its goals and objectives;

(d) co-operate with organizations in the community to promote cultural development and cultural activities;

(e) provide fixtures, furnishings and accommodation necessary for proper operation and maintenance of library services and do all things necessary to keep its assets in a proper state of preservation and repair;

(f) do anything else reasonably necessary to manage and control a community library.

(2) Subject to section 40 of the Act, a community board shall establish policies with respect to the following:

(a) personnel, including job descriptions and performance appraisal for volunteers and employees, qualifications for staff positions, working hours and conditions of employment;

(b) provision of library materials normally lent;

(c) parts of the building managed by the community board not normally used for library purposes, who may use those facilities and the terms and conditions of use;

(d) selection, acquisition, purchase and disposition of library materials, including a policy respecting gifts and donations;

(e) conditions that apply to the acquisition of library materials and information on interlibrary loan;

(f) provision of library materials in languages other than English; including provision in co-operation with the Department of Culture and community agencies;

(g) community relations, including publicity and public relations;

(h) hours of service at library service point;

(i) provision of library materials to persons unable to use conventional print material, including provision in co-operation with the Department of Culture and community agencies.

(3) A community board shall annually complete a copy of the Annual Report of Public Libraries in Alberta provided by the Minister, and file it with the Minister.

6 The Deputy Minister may, by written request, require a community board to file copies of minutes of its meetings with him if he considers it necessary to determine compliance with the Act and this regulation.

## PART 2

## MUNICIPAL LIBRARY BOARD

7(1) A municipal board shall file with the Minister by December 31, 1985 a report that contains by-laws passed by it under section 40 of the Act and file further reports on any additional by-laws immediately after their passage.

(2) Reports containing the policies referred to in section 11(3) shall be filed with the Minister

(a) by March 31, 1986 in the case of municipal boards serving a population of over 10,000, and

(b) by December 31, 1987 in the case of all other municipal boards.

(3) Revisions of the policies shall be filed with the Minister immediately after their formulation.

8 Meetings of a municipal board shall be open to the public and individuals or groups may make representations to the board at a meeting if the representation relates to the board and its programs.

9 The by-laws passed by the municipal board shall be made available for inspection by the public during the hours that the library is open to the public and copies may be obtained on terms and conditions prescribed by the municipal board.

10(1) In managing and controlling a municipal library, a municipal board shall,

(a) within 3 years of coming into force of this regulation, assess the public library needs of the municipality and develop goals and objectives suitable to these needs, and

(b) review these goals and objectives at least once every 3 years.

(2) A report including the assessment, goals and objectives referred to in subsection (1) shall be filed with the Minister.

(3) If an assessment described in subsection (1) has been carried out during the three years immediately before the coming into force of this regulation, the municipal board is exempt from subsection (1) if it files a copy of the assessment, and of the goals and objectives of the municipal board, with the Minister.

11(1) A municipal board shall within one year of filing a report under section 10(2), develop a plan for comprehensive and efficient service that implements the goals and objectives referred to in section 10, file the plan with the Minister and review the plan every 5 years.

(2) In developing the plan referred to in subsection (1) the following shall be considered and methodology on the following may be included:

(a) assembly, availability, promotion, preservation and disposition of organized collections of library materials that in the opinion of the municipal board, are needed to meet the needs and interests of the community;

(b) employment of suitably qualified staff, with the knowledge and ability to help library users find the information and materials to meet their interests;

(c) initiation and promotion of information services, program events, exhibits and other informational activities related to its goals and objectives;

(d) co-operation with organizations in the community to promote cultural development and cultural activities;

(e) provision of fixtures, furnishings and accommodation necessary for proper operation and maintenance of library services and maintenance of the municipal board's assets in a proper state of preservation and repair.

(3) Subject to section 40 of the Act, a municipal board shall establish policies with respect to the following:

(a) personnel, including job descriptions and performance appraisals for employees, qualifications for staff positions, working hours and conditions of employment, and, if applicable, a grievance procedure;

(b) orientation and continuing education of trustees and staff including expenses for attendance at library meetings, conferences, workshops and courses and for memberships in library associations;

(c) honoraria and expenses for trustees while on board business;

(d) library materials normally lent;

(e) parts of the building, managed by the municipal board, not normally used for library purposes, who may use those facilities and the terms and conditions of use;

(f) selection, acquisition, purchase and disposition of library materials, including a policy respecting gifts and donations;

(g) conditions that apply to the acquisition of library materials and information from other sources, including interlibrary loans and information in computer data bases;

(h) resource sharing, including the extent of participation in the resource-sharing program of the Department of Culture;

(i) provision of library materials in languages other than English, including provision in co-operation with the Department of Culture and community agencies;

(j) community relations, including publicity and public relations;

(k) co-operation with other community agencies, organizations and libraries to meet the goals and objectives of the municipal board;

(l) confidentiality of user records;

(m) hours of service at library service points;

(n) provision of library materials to persons unable to use conventional print material including provision in co-operation with the Department of Culture and community agencies.

12(1) Within two years of completing a plan under section 11 a municipality with a population of 10,000 or over shall employ a graduate of a postgraduate library program in Canada, or a person with equivalent qualifications from another country.

(2) A person referred to in subsection (1) may be employed by a library system and be based in the municipal library.

13(1) A municipal board serving a population of 10,000 or more shall file annually with the Minister

(a) a completed copy of the Statistics Canada, Survey of Public Libraries, and

(b) a list of its board members including their addresses and telephone numbers.

(2) A municipal board serving a population of under 10,000 shall annually complete a copy of the Annual Report of Public Libraries in Alberta provided by the Minister and file it with the Minister.

14 The Deputy Minister may, by written request, require a municipal board

(a) to file copies of minutes of its meetings with him if he considers it necessary to determine compliance with the Act and this regulation;

(b) to make any survey that the Minister considers necessary for obtaining information on resource-sharing or to assist in the formulation of policies and procedures regarding networking between libraries.

15 A municipal board shall not operate a library housed in a school unless

(a) the municipal board enters into an agreement with the school authority that sets out the responsibilities of the municipal board and the school authority for the operation of the library, including the responsibilities of the employees of both,

(b) the municipal board has its own bank account and signing officers, none of whom are employees of the school authority, and

(c) the library is open to the public outside of the hours during which the school is in operation for regular classes, including evening hours, weekend hours or both.

## PART 3

## LIBRARY SYSTEM BOARD

16(1) A library system board shall file with the Minister by December 31, 1985 a report that contains by-laws passed by it under section 40 of the Act and file further reports on any additional by-laws immediately after their passage.

(2) A report containing the policies referred to in section 19(6) shall be filed with the Minister by December 31, 1986 and revisions to the policies shall be filed with the Minister immediately after their formulation.

17 Meetings of a library system board shall be open to the public, and individuals or groups may make representations to the library system board at a meeting if the representation relates to the library system board and its programs.

18 The by-laws passed by the library system board shall be made available for inspection by the public during regular business hours and copies may be obtained on terms and conditions prescribed by the library system board.

19(1) In managing and controlling a library system a library system board shall

(a) within four years of the coming into force of this regulation, conduct an assessment of the needs of the municipal boards within the library system, of the library needs of those school authorities that are parties to an agreement referred to in section 19 of the Act and of the need for public library service generally and develop goals and objectives suitable to these needs, and

(b) review those goals and objectives at least once every three years.

(2) A report, including the assessment, goals and objectives referred to in subsection (1) shall be filed with the Minister.

(3) A library system board shall, within one year of filing a report under subsection (2), develop a plan for comprehensive and efficient service that implements the goals and objectives referred to in subsection (1), file this plan with the Minister and review the plan every three years.

(4) A library system board shall develop a plan for the expansion of service to all municipalities, improvement districts and special areas within its boundaries, file this plan with the Minister and review the plan annually.

(5) In developing the plan referred to in subsection (3) the following shall be considered and methodology on the following may be included:

(a) co-operation with municipal boards to assemble, make available, promote, preserve and dispose of organized collections of library materials to meet the needs and interests of the communities served;

(b) employment of suitably qualified staff, with the knowledge and ability to help municipal boards and their employees to provide comprehensive and efficient library service as well as to operate the library system;

(c) co-operation with municipal boards and other groups in the communities that it serves in the initiation and provision of information services, program events and other activities related to its goals and objectives;

(d) co-operation with organizations in the community to promote cultural development and cultural activities.

(e) provision of fixtures, furnishings and accommodation necessary for proper operation and maintenance of the library services and maintenance of the assets of the library system board in a proper state of preservation and repair.

(6) Subject to section 40 of the Act, a library system board shall establish policies with respect to the following:

(a) personnel, including job descriptions and performance appraisals for employees, qualifications for staff positions, working hours and conditions of employment and, if applicable, a grievance procedure;

(b) orientation and continuing education of trustees and staff including expenses for attendance at library meetings, conferences, workshops and courses and for memberships in library associations;

(c) honoraria and expenses for trustees while on library system board business;

(d) library materials normally lent;

(e) selection, acquisition, purchase and disposition of library materials, including a policy respecting gifts and donations;

(f) conditions that apply to the acquisition of library materials and information from other sources, including interlibrary loans and information in computer data bases;

(g) resource sharing, including the extent of participation in the resource-sharing program of the Department of Culture;

(h) provision of library materials in languages other than English, including provision in co-operation with the Department of Culture and community agencies;

(i) community relations with respect to the library system, including publicity and public relations;

(j) co-operation with other community agencies, organizations and libraries to meet the goals and objectives of the library system board;

(k) confidentiality of user records kept at the headquarters of the library system;

(1) provision of library materials to persons unable to use conventional print materials including provision in co-operation with the Department of Culture and community agencies.

20(1) A library system board shall employ for every 25,000 persons served a person who is a graduate of a postgraduate library program in Canada, or who holds equivalent qualifications from another country.

(2) In determining the number of persons served for the purposes of subsection (1), the population of those municipalities in which the municipal board employs a person who is a graduate of a postgraduate library program in Canada or who holds equivalent qualifications from another country, shall be excluded.

(3) If a library system board provides library services to school authorities, the library system board shall within two years of the completion of a plan under section 19, employ a person who qualifies for an Alberta teaching certificate as well as having the qualifications described in subsection (1).

21(1) A library system board shall annually

(a) complete and file with the Minister a copy of the Statistics Canada, Survey of Public Libraries;

(b) file with the Minister a list of its board members including their addresses and telephone numbers;

(c) complete a copy of the Annual Report of Public Libraries in Alberta provided by the Minister with respect to each library service point as specified by the Minister and file the copies with the Minister.

(2) A library system board shall file with the Minister a report containing its minutes and resolutions as soon as practicable after each meeting of the board.

22 The Deputy Minister may, by written request; require a library system board

(a) to make any survey that the Minister considers necessary for obtaining information on resource-sharing or to assist in the formulation of policies and procedures regarding networking between libraries;

(b) to provide information that the Minister considers necessary to undertake a systematic review of library services within the library systems.

## PART 4

## LIBRARY SYSTEM ESTABLISHMENT

23 In this Part,

(a) "agreement" means an agreement referred to in section 19 of the Act;

(b) "municipality" means a municipality as defined in the Act and includes improvement districts and special areas;

(c) "resource centre" means a municipal library within the library system designated as the Zenith information centre pursuant to the agreement referred to in Division 2, Schedule 1, Part 5 of the Library Grants Regulation (Alta. Reg. 105/84);

(d) "steering committee" means the steering committee established under the Department of Culture Act to promote the establishment of a library system.

24 Before becoming a member of a library system, a municipality or school authority shall comply with the following:

(a) a municipal board shall pass a resolution signifying its acceptance of service from the library system board and providing its recommendations to the council with respect to the agreement;

(b) the council shall pass a resolution signifying its assent to the terms of the agreement establishing the library system;

(c) if the library system board is to provide library services to school authorities without a surcharge for that service, those school authorities shall pass a resolution that signifies acceptance of the services on the terms and conditions prescribed by the library system board;

(d) in order for a school authority to become a party to an agreement a by-law shall be passed by each municipality within the boundaries of the school authority allowing the school authority to act on behalf of the municipality in all matters pertaining to the library system.

25(1) Prior to an agreement being entered into, the following documents shall be forwarded to the Minister by the steering committee:

(a) written resolutions dated not more than 120 days prior to their submission to the Minister; endorsing the formation of a library system from a majority of community and municipal boards within the boundaries set out on the map in the Schedule.

(b) written resolutions, signifying assent to the terms of the proposed agreement, from six councils that intend to become parties to an agreement referred to in section 19 of the Act;

(c) a written resolution signifying assent to the terms of the proposed agreement from the council of the municipality containing the resource centre;

(d) written resolutions, signifying assent to the terms of the proposed agreement, from councils representing at least 50% of the population within the boundaries set out on the map in the Schedule;

(e) a copy of the proposed budget to be used in applying for an establishment grant;

(f) a draft plan of service for the library system and draft budgets for the first two years of the library system board's operation, both documents approved by the steering committee not more than 120 days prior to their submission to the Minister;

(g) any recommendations by the steering committee concerning changes to the proposed boundaries for the library system.

(2) Notwithstanding subsection (1), the Minister may establish a library system when all the community and municipal boards and councils within a geographic area provide written resolutions described in subsection (1), and when the councils represent at least 33% of the population within the boundaries set out on the map in the Schedule.

(3) On receiving approval from the Minister of the documents provided under subsection (1)(e) and (f), a request to establish the library system may be forwarded to the Minister by one of the councils that has entered into an agreement.

(4) A request under subsection (3) shall be accompanied by

(a) copies of the agreement signed by councils specified under subsection (1)(b) and (c) and any other councils that have entered into the agreement, representing at least 25% of the population within the boundaries of the system;

(b) copies of any resolutions or by-laws required under section 24(c) or (d), as the case may be, and

(c) names, addresses and telephone numbers of board members appointed by councils that have entered into the agreement.

26(1) An agreement shall contain at least the following:

(a) an indication of the formal desire of the parties to enter into an agreement to establish a library system;

(b) a starting date for the agreement;

(c) provision for parties to become members of the library system after the starting date;

(d) the powers and duties of the library system board;

(e) provision for the establishment of an executive committee of not more than 10 persons when the number of members of the library system board is more than 20, and a statement of the powers and duties of that committee;

(f) the method of calculation of the estimate of the money required under section 24 of the Act and the conditions of when and how the money becomes due;

(g) an explanation of the financial relationship between the library system board and the parties to the agreement described in section 19 of the Act;

(h) an explanation of the financial relationship between the library system board and the municipal boards or school authorities or both;

(i) the services that the library system board proposes to provide, including a commitment to making all library materials purchased by the board available to all residents of the library system;

(j) the relationship between the library system board, municipal boards and the board of the resource centre in terms of provision of library services, including any limitation of the authority of the municipal boards pursuant to section 25 of the Act;

(k) provision for the expansion of the library system to all municipalities within the prescribed boundaries;

(l) the reports required by the library system board from municipal boards and advisory committees and reports to be provided by the library system board to councils;

(m) the method for the amendment, extension and renewal of the agreement;

(n) signatures of the persons authorized by councils to enter into the agreement and signatures of the chairpersons of municipal boards where they exist.

(2) Subject to subsection (3) the executive committee under subsection (1)(e) shall include members from the board of the resource centre, from each party to the agreement with a population of over 12,000 and representation from the parties to the agreement with a smaller population.

(3) A member of the board of the resource centre may concurrently serve as a member representing a party to the agreement if the party has a population of more than 12,000.

27 If a party to an agreement gives notice of withdrawal under section 28 of the Act, the library system board shall, not later than 90 days prior to the effective date of withdrawal, provide, in writing, to the council and municipal board, if any, an appraisal of the expected effects of withdrawal by that party on the library services to the residents of the municipality or school authority concerned and the library system board may request a review of the notice to withdraw.

28(1) A municipality or school authority that wishes to become a member of an existing library system may forward to the Minister a request to become a member of the library system.

(2) Sections 24 and 25 apply to an application under this section.

29(1) The boards of two or more library systems may, jointly, recommend a merger of the library systems and may negotiate and prepare a proposed new agreement pursuant to section 19 of the Act as a result of this merger.

(2) When 51% or more of the parties to each agreement, representing 51% or more of the population of each library system, have, by resolution, approved of the proposed merger, the library system boards may jointly apply to the Minister for the establishment of one library system, and the application shall be accompanied by the following:

(a) the proposed new agreement;

(b) the budget for the next fiscal year of the library system;

(c) a plan of service for the proposed library system;

(d) any recommendation for revision of boundaries.

(3) The application under subsection (2) shall be submitted not less than 60 days prior to the date on which the merger is to take effect.

30 Regional library boards continued as library system boards under section 20(3) of the Act shall provide the following to the Minister by December 31, 1985:

(a) a revised agreement that meets the requirements of section 26 and is signed by the parties to the existing agreement;

(b) names, addresses and telephone numbers of the library system board members appointed by councils of the participants;

(c) recommendation for appointments for the purposes of section 35 of this regulation;

(d) any recommended change to the boundaries for the library system.

31 All personal property of a municipal board on the date on which the council signs the agreement affecting that board remains the property of the municipal board unless

(a) the municipal board, by resolution with a 2/3 majority of all the members of the municipal board, agrees to transfer the assets to the library system board, or

(b) in the case of library materials, the municipal board, by resolution, agrees to transfer the library materials to the library system board for use elsewhere in the library system or for disposal.

32 A library system board may not hold or own real property except if it is required for the purposes of administering the library system or for distribution of library materials.

33(1) If no municipal board exists, the member of the library system board appointed by that municipality's council shall receive the concerns of the residents of that municipality respecting library service from any advisory committee appointed by council to transmit those concerns.

(2) If an advisory committee is not appointed by council, the library system board may appoint a committee to receive the concerns referred to in subsection (1) and transmit them to the member.

34(1) On establishing a library system board under section 20 of the Act, a document shall be prepared that names all the library system board members appointed by the councils that have signed the agreement.

(2) Appointments under section 22(a) of the Act shall be for a term of not more than three years.

(3) A person may not be appointed under section 22(a) of the Act for more than nine consecutive years without the approval of 2/3 of all the members of council.

(4) Any vacancy arising from any cause shall be filled in accordance with section 22 of the Act as soon as reasonably possible.

(5) Subject to subsection (4), a council may, with respect to appointments under section 22(a) of the Act, appoint an alternate to the library system board if the library system board member is unable to attend a meeting of the library system board and has given notice to the library system board that an alternate will attend.

(6) A person may not act as an alternate at more than two consecutive meetings except by resolution of the library system board.

35(1) The Minister may, for terms determined by the Minister, appoint additional members to the library system board as follows:

(a) when a school authority is the party to the agreement, one additional member, who may be drawn from municipal boards within the area of the school authority, for each 12,000 population, or part thereof, in municipalities served by those municipal boards, to a maximum of three additional members;

(b) when a municipality is the party to the agreement and library service is being provided to school authorities, 1 additional member for every 6,000 pupils, or part thereof, receiving service from the library system board, to a maximum of three additional members in respect of any one school authority;

(c) when a municipality or school authority contains within its boundaries the resource centre for the library system, up to two additional members from the municipal board of the resource centre;

(d) when a library system has no designated resource centre, one additional member from the municipal board of any participant with a population in excess of 12,000.

(2) Appointments under subsection (1)(a) shall be made by the Minister on the recommendation of the Alberta Library Board.

(3) Appointments under subsection (1)(b) shall be made by the Minister on the recommendation of the library system board.

(4) Appointments under subsection (1)(c) and (d) shall be made by the Minister on the recommendation of the municipal board concerned.

36 Notwithstanding section 35, the library system board for the Fort McMurray area shall, in addition to the appointments under section 22(a) to (c) of the Act, consist of the following:

(a) all members of the Fort McMurray Library Board;

(b) two members appointed by the Minister on the recommendation of the council of I.D. 18.

## PART 5

## INSPECTION OF LIBRARIES

37 The Minister or a person authorized by the Minister may inspect the books, records and accounts of a board, in accordance with section 43 of the Act

(a) to determine the extent to which a board is meeting the requirement to provide a comprehensive and efficient service as defined by that board;

(b) to determine compliance with the Libraries Act and regulations;

(c) to determine the adequacy of accounting practices and financial controls;

(d) to determine the use to which provincial grants are put;

(e) to determine the validity of any allegations made to the Minister or to the Attorney General concerning actions of a library board or its employees, and

(f) to assist boards in a review of administrative practices, policies, library collections and any other matters on which the board may request advice.

38 Any person authorized by the Minister to inspect, pursuant to section 43 of the Act shall carry

(a) an identification card bearing that person's photograph, name and position and the signature of the Director of Library Services at the Department of Culture, or

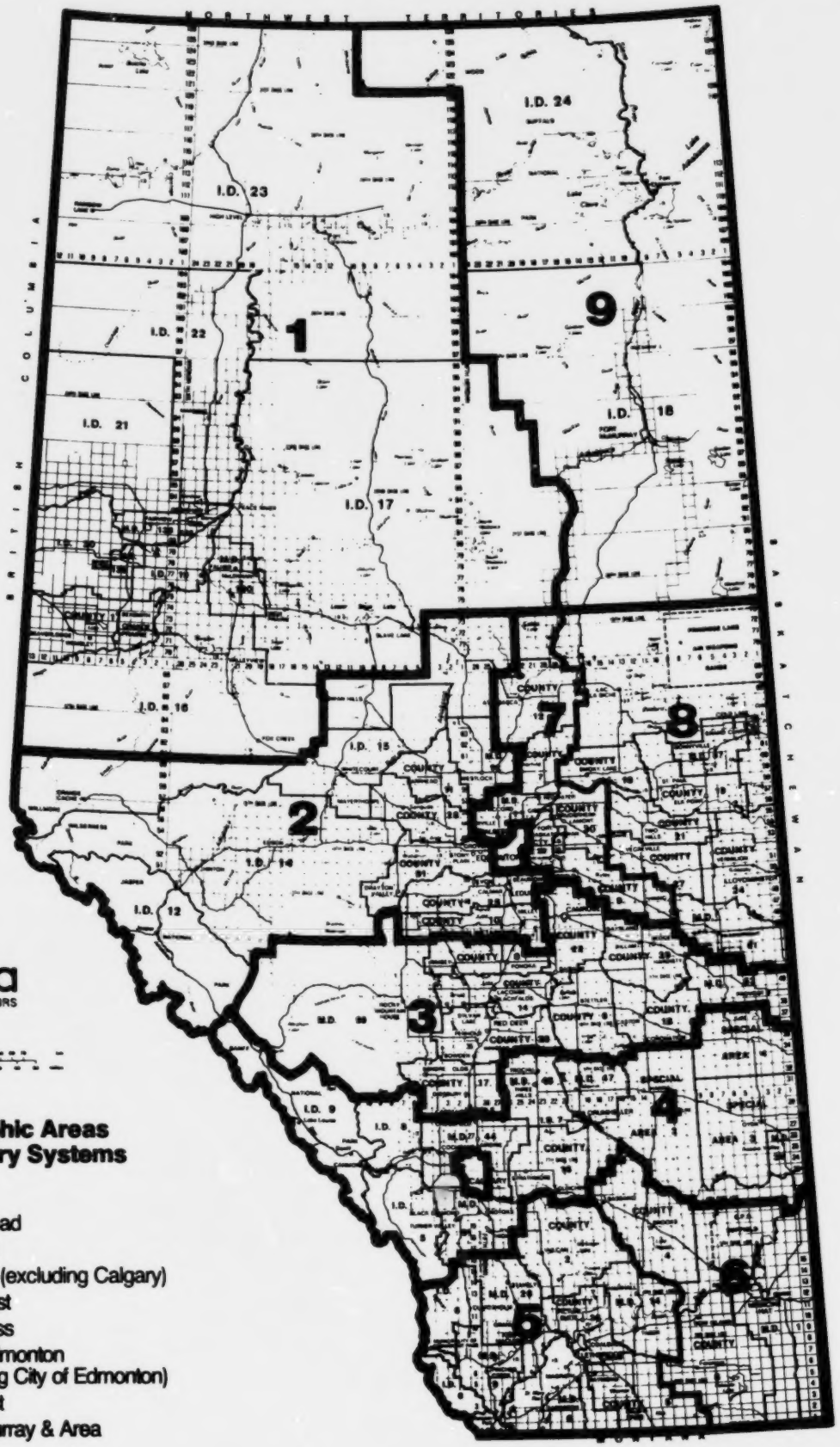
(b) an identification card bearing that person's photograph, name and position and also carry written authorization from the Minister to do the inspection.

Coming Into Force

39 This regulation comes into force on November 1, 1984.

40 The Regulations Establishing Standards of Public Library Service (Alta. Reg. 117/71) are repealed.

# GEOGRAPHIC AREAS FOR LIBRARY SYSTEMS IN ALBERTA




Alberta
MUNICIPAL AFFAIRS

**Geographic Areas for Library Systems**

1. Peace
2. Yellowhead
3. Parkland
4. Marigold (excluding Calgary)
5. Southwest
6. Shortgrass
7. Metro Edmonton (excluding City of Edmonton)
8. Northeast
9. Ft. McMurray & Area

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